Board of Directors Meeting



Thursday May 4, 2023 @ 5:00 pm via Microsoft Teams

VALUES: Every day we deliver safe, high quality health care driven by our values. I.C.A.R.E.

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Member	Present/ Response	Member	Present/ Response
Norm Depta - Chair	Present	Nishika Jardine – Vice-Chair	Present
Jeff Stubbs – Treasurer	Regrets	John Murray – Past Chair	Regrets
Alison Howard	Present	Christina Wieder	Present
Colleen Butler	Present	David Knight	Present
Kevin Mullins	Present	Michael Vear	Present
Sheila Kaarlela	Present	Wendy Fairley	Present
Jody Levac – President and CEO	Regrets	William Bye – VP, CFIO	Present
Julia Mullen – VP, CNE	Present	Dr. Jaco Scheeres, Chief of Staff	Present
Boris Pavlin – Chair, SMH Foundation	Present	Gary Munro – President of Auxiliary	Present
Dr. Ozzy Ramirez – Chair of Hosp. Med.	Regrets	Sharon Crowe – Board Liaison, EA	Present
Patsy Morrow (Guest)	Present	Rachael Ogorek (Guest)	Present
Carla Beckett (Guest)	Present		

	Item for Discussion	Action/MRP
1.	WELCOME, CALL TO ORDER AND LAND ACKNOWLEDGEMENT 1.1 Quorum N. Depta advised that a quorum was present. C. Beckett was introduced as the new President of the Auxiliary.	N. Depta
	1.2 Declaration of Conflict of Interest N. Depta reminded Board members in attendance of their responsibility to declare conflicts of interest, as outlined in the Corporation's Bylaws, and asked if anyone present wished to declare a conflict. None were declared.	
	1.3 Approval of the Agenda Motion: Moved by S. Kaarlela, seconded by C. Butler. "That the agenda for the meeting, as presented, be and is hereby approved as amended." All in favour. Motion passed.	
2.	PRESENTATION 2.1 2023-2028 Strategic Plan P. Morrow and R. Ogorek presented the Strategic Plan. There were questions about launch date and EDI incorporation. The Board would like to see the entire comprehensive plan and do their due diligence before they approve the overall plan. Information will be sent out to the Board for review and to provide feedback.	P. Morrow/R. Ogorek

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	Item for Discussion	Action/MRP
3.	CONSENT AGENDA 3.1 Board of Directors Minutes – April 6, 2023	N. Depta
	MOTION: Moved by W. Fairley, seconded by N. Jardine. "That the consent agenda items be hereby accepted." All in favour. Motion passed.	
4.	BUSINESS ARISING FROM CONSENT AGENDA There was no business arising.	
5.	REPORTS 5.1 Report of the Chief of Staff Dr. Scheeres did a presentation highlighting: ➤ Hospital On Call Coverage (HOCC) ➤ Physician Manpower ➤ Doctor's Day was on May 1 st , 2023 ➤ Physician Recruitment and Onboarding ➤ CME and M&M Rounds ➤ Shared some resources on Physician Wellness and Burnout	Dr. J. Scheeres
	5.2 Report of the President of the Professional Staff Dr. Ramirez was not present at the meeting.	Dr. Ramirez
	 5.3 Report of the VP, CNE J. Mullen updated on: ALC – Senior Friendly Care Committee being created Transitional Care Unit (TCU) fully occupied and 2 awaiting admission New leaders were introduced, Ayesha Khan – Clinical Coordinator and Tracey Taylor – Director of Quality and Risk (covering N. Lord's mat leave) Medical Assistance in Dying (MAID) Patient Flow update Reviewed stats of ED visits, Admissions and births Nursing Week is May 8th to 12th, 2023 	Julia Mullen
	 5.4 Report of the VP, CFIO W. Bye updated the Board on the following: ➤ Year End Results from an unaudited draft) ➤ Balance Sheet review ➤ 23/24 Budget Recommendations 	William Bye

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Item for Discussion	Action/MRP
5.5 Report of the President and CEO J. Levac was absent from this meeting.	Jody Levac
 5.6 Report of the Auxiliary President G. Munro updated that he was stepping down as Auxiliary President and introduced Carla Beckett who will be taking over. Focusing on raffle and hoping to sell 6000 tickets. 5 early bird draws. 2 businesses wanted to donate a percentage of sales to the hospital, and these were passed onto the foundation. Tag days will be the last weekend in June. 50/50 is still on the table Volunteer hours up to 740 hours last month. \$6000 in sales in the gift shop last month. 	Gary Munro
 5.7 Report of the Foundation Board Chair B. Pavlin's report was included in the meeting package. Pointed out that they raised 3.5? million this year which is more than raised last year. Meeting with the board members regarding the Capital list. 	Boris Pavlin
ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT (ONCA) WORKING GROUP – With external counsel who has been given the green light to go ahead with budget approval. Waiting on their recommended changes. Discussion about dropping the "The" before Stevenson Memorial Hospital.	C. Butler
REPORT OF THE BOARD CHAIR ➤ N. Depta advised that he has sent out the letter to Ontario Health. Received a reply today but hasn't been reviewed yet. ➤ Campaign Cabinet continues to meet which he attends. Accept All Reports Motion: Moved by C. Butler, seconded by S. Kaarlela "That all reports be and are hereby accepted as presented."	N. Depta
	5.5 Report of the President and CEO J. Levac was absent from this meeting. 5.6 Report of the Auxiliary President G. Munro updated that he was stepping down as Auxiliary President and introduced Carla Beckett who will be taking over. Focusing on raffle and hoping to sell 6000 tickets. 5 early bird draws. 2 businesses wanted to donate a percentage of sales to the hospital, and these were passed onto the foundation. Tag days will be the last weekend in June. 50/50 is still on the table Volunteer hours up to 740 hours last month. \$6000 in sales in the gift shop last month. 5.7 Report of the Foundation Board Chair B. Pavlin's report was included in the meeting package. Pointed out that they raised 3.5? million this year which is more than raised last year. Meeting with the board members regarding the Capital list. ONTARIO NOT-FOR-PROFIT CORPORATIONS ACT (ONCA) WORKING GROUP — With external counsel who has been given the green light to go ahead with budget approval. Waiting on their recommended changes. Discussion about dropping the "The" before Stevenson Memorial Hospital. REPORT OF THE BOARD CHAIR N. Depta advised that he has sent out the letter to Ontario Health. Received a reply today but hasn't been reviewed yet. Campaign Cabinet continues to meet which he attends. Accept All Reports

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	Item for Discussion	Action/MRP
8.	IN CAMERA Motion: Moved by A. Howard, seconded by C. Wieder. "That the Board moves to in-camera session." All in favour. Motion passed. Motion: Moved by C. Butler, seconded by D. Knight. "That the Board moves into open session." All in favour. Motion passed. N. Depta advised that the following motion arose from the In-Camera session: "That the Board accepts the recommendation of the Medical Advisory Committee to approve: Three (3) new applications for privileges for members of the medical staff; and One (1) addition to scope of practice for members of the medical staff; and Two (2) extension in privileges for members of the medical staff; and Three (3) changes in privileges for members of the medical staff.	N. Depta
9.	UPCOMING MEETING DATES/SPECIAL EVENTS Next Board Meeting will be on June 8, 2023, at 5 pm. AGM will be on Tuesday June 20 th , 2023 at 5:30 pm at the Alliston Lion's Club.	N. Depta
10	DIRECTORS ONLY MEETING	N. Depta
10	ADJOURNMENT There being no further business, the meeting adjourned at 7:15 p.m. Moved by D. Knight.	N. Depta
12	Action Items Summary	

MEETING MINUTES Board of Directors Meeting



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Norm Depta, Board Chair

Minutes recorded by: Sharon Crowe